

GENOA TOWNSHIP BOARD
Regular Meeting
September 20, 2004

MINUTES

Supervisor McCririe called the public hearing and regular meeting of the Genoa Township Board to order at 7:00 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Anthony Combs, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal and approximately six persons in the audience.

A call to the public was made with no response.

Consent Agenda:

- 1. Payment of Bills.**
- 2. Approval of Minutes of September 7, 2004.**

Moved by Ledford, supported by Smith, to approve the consent Agenda as submitted. The motion carried unanimously.

Moved by Hunt, supported by Combs, to approve the Agenda for action items as submitted. The motion carried unanimously.

Action Items for Discussion:

- 3. Request for approval of the impact assessment (09/07/04) corresponding to site plan (09/07/04) for a proposed 2,400 sq. ft. addition to existing Lynch Carpets at 5205 E. Grand River, Sec. 10, petitioned by Donald, Mary and Steve Lynch, as discussed by the Planning Commission 08-23-04.**

Moved by Hunt, supported by Smith, to approve the impact assessment with the following conditions:

1. Exterior materials to match the existing building will be used, specifically vinyl and brick will be used on the southeast side of the building, and the northeast and northwest sides will be vinyl only.
2. Landscaping will be revised to add three trees along Wildwood Drive and three additional trees in the southern corner visible by Grand River will be a mix of evergreens and canopy trees.

GENOA TOWNSHIP BOARD – Regular Meeting – Sept. 20, 2004

3. The Howell Area Fire Department requirements in their letter dated August 13, 2003 will be met.
4. The dumpster enclosures will be masonry.
5. The light emission ordinance shall be met.
6. Dust control measures will be added to the construction plans.
7. The thickness of the asphalt will meet the Genoa Township Standards of a minimum of 1 ½” as shown on the plans.

4. Request for approval of the impact assessment (07/13/04) corresponding to site plan (09/14/04) for a proposed 26,868 sq. ft. addition to existing Cleary University located at 3750 Cleary Drive, Sec. 5, petitioned by Cleary University, and discussed by the Planning Commission 08-23-04.

Moved by Hunt, supported by Smith, to approve the impact assessment with the following conditions:

1. Heating, A/C equipment on the roof will not be visible to the public.
2. All landscaping will be irrigated.
3. The requirement of the Howell Area Fire Department to install a “No Parking Fire Lane” sign will be complied with prior to occupancy.
4. The permanent easement, a minimum of 25-feet wide, shall be provided for the publicly owned water main.
5. Dust control measures during construction will be added to the plans.

The motion carried unanimously.

5. Discussion of rules related to laptop computers for township boards.

Moved by Smith, supported by Combs, to approve the laptop policy with changes as discussed this evening. The motion carried unanimously.

6. Consideration of the purchase of a new truck for township ordinance enforcement.

Moved by Ledford, supported by Mortensen, to approve the purchase of a new truck at a cost not to exceed \$20,000.00 conditioned upon the township obtaining one additional quote and to also pursue sealed bids. The motion carried unanimously.

7. Request for approval to purchase 20 laptop computers (\$30,931.95) for the Township Boards, Board Secretaries, Zoning Enforcement Officer, Township Manager and Township Attorney.


Moved by Smith, supported by Mortensen, to authorize the administrative committee to purchase 7 laptop computers not to exceed \$1,349.99 with \$175.00 for “Basic Office”, Extended three year warranty - \$149.00 and Notebook carrying case \$49.95. This action is contingent upon a presentation to the Zoning Board of Appeals and Planning Commission by the Township staff. The motion carried unanimously.

8. Request for approval of contracts with the Livingston County Road Commission for road improvement projects related to Prairie View and White Pines Subdivisions.

Moved by Mortensen, supported by Ledford, to approve the Prairie View contract contingent upon the language related to paragraphs 1-c and 1-d being reviewed by the township attorney. Further, provided that the township staff review the risk to the township and that it does not exceed \$22,000.00. The motion carried unanimously.

Moved by Mortensen, supported by Smith, to approve the contract for White Pines contingent upon review of the language related to paragraphs 1-c and 1-d. The motion carried unanimously.

The regular meeting of the Genoa Township Board was adjourned at 8:50 p.m.


Paulette A. Skolarus
Genoa Township Clerk

PA 09/20/04)