

GENOA TOWNSHIP BOARD
Regular Meeting
October 4, 2004

MINUTES

Supervisor McCririe called the public hearing and regular meeting of the Genoa Township Board to order at 7:00 p.m. at the Genoa Township Hall. The Pledge of Allegiance was then said. The following board members were present constituting a quorum for the transaction of business: Gary McCririe, Paulette Skolarus, Robin Hunt, Anthony Combs, Jim Mortensen, Todd Smith and Jean Ledford. Also present were Township Manager Michael Archinal and two persons in the audience.

Moved by Ledford, supported by Smith, to approve the consent agenda, moving items 1, 4 and 5 to the Action Agenda. The motion carried unanimously.

Consent Agenda:

- 1. Approval of Minutes of September 20, 2004.**
- 2. Request for approval of an amendment to the Parks and Recreation Budget for 2004/05 allowing an additional \$18,000.00 for bridgework.**

Moved by Smith, supported by Mortensen, to approve the regular agenda as presented. The motion carried unanimously.

A call to the public was made with no response.

Action Items for Discussion:

- 3. Public hearing on *Unsafe Structures* for property located at 1145 Cresthaven, Howell, MI 48843 and owned by Cindy and Lawrence Dopkowski as requested by Adam VanTassell, Code Enforcement Officer.**

Moved by Mortensen, supported by Combs, to set the public hearing on the Unsafe Structures to Nov. 1, 2004 at 6:30 p.m. at the Genoa Township Hall. The motion carried unanimously.

- 4. Discussion of Fire Protection and Prevention authority and responsibility of the Brighton Area Fire Department.**

The fire prevention and protection document was discussed with no formal action taken by the township board.

- 5. Consideration of articles for the October 2004 newsletter.**

Moved by Hunt, supported by Mortensen, to approve the newsletter articles submitted with minor revisions. The motion carried unanimously.

6. Request for approval of an amendment to the General Fund Budget for fiscal year 2004/05.

Moved by Ledford, supported by Skolarus, to approve the amendment to the General Fund Budget as requested. The motion carried unanimously.

7. Payment of Bills.

Moved by Hunt, supported by Ledford, to approve the payment of vouchers totaling \$259,187.21. The motion carried unanimously.

8. Request for approval of a contribution schedule for road projects with township participation in the cost as referenced in correspondence from McCririe dated 09/27/04.

Moved by Smith, supported by Mortensen, to approve the following policy with regard to the establishment of a special assessment district for future road projects:

- The township will provide a funding mechanism for private road - special assessment districts, but will not financially support the project from the General Fund.
- The township may financially support the public road special assessment district up to 25% of the total project with a maximum of \$1,000.00 per parcel contribution from the General Fund
- The maximum expended each year from Road Advances #264 shall not exceed \$500,000.00.
- The maximum expended each year from the General Fund shall not exceed \$150,000.00
- After an inquiry is made for the establishment of a special assessment district, the Livingston County Road Commission shall review the request and issue a letter of “necessity” for any project to be considered by the Township Board. The board may then choose to accept or reject the L.C.R.C. recommendation.
- Petitions from residents asking for the township contribution of general funds shall require a “super” majority of signatures (i.e. at least 66%) from property owners within the district, unless the board determines that there is some compelling necessity to waive the requirement.
- The Township Board will not consider participation into the same type of roadwork for at least 15 years from the date of the most recent project.

The motion carried unanimously.

8. Request for approval of an amendment to the intergovernmental agreement for access to GIS data.

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Moved by Hunt, supported by Smith, to approve the amendment contingent upon review by the township attorney and an opinion as to the “use” with applicants. The motion carried unanimously.

The board discussed the ordinance related to vendor licenses. The Administrative Committee will review the policy with the township attorney and make a recommendation for changes.

The regular meeting of the Genoa Township Board was adjourned at 8:00 p.m.



Paulette A. Skolarus
Genoa Township Clerk

(PA 10/13/04)