






GENOA TOWNSHIP

NON RESIDENTIAL LAND USE PERMIT REQUIREMENTS

-  *Three copies of the construction plans (folded, if large)*
-  *Three copies of the site or plot plan as approved by the Genoa Township Board and /or Planning Commission (if applicable) showing the following:
Dimensions of property; all roads adjacent to property, easements, wetlands, lakes and streams, all structures, existing or proposed wells, septic tanks and fields, dimensions from buildings to property line, dimensions of proposed building(s) including building elevations (folded, if large)*
-  *Completed Land Use Permit Application*
-  *Completed Meter Form (new construction only)*
-  *A reduced size .pdf file of all large/architectural plans, sent to Permits@Genoa.org*

LAND-USE PERMIT FEES

(Payments accepted in check or cash only)

Mass Grading.....	\$150.00
Commercial / Industrial.....	\$150.00*
Sign.....	\$ 75.00

**Where applicable, connection and meter fees will also be required at the time of land use permit issuance.*

**AFTER OBTAINING A LAND USE PERMIT,
YOU MUST CONTACT THE LIVINGSTON COUNTY
BUILDING DEPARTMENT AT (517) 546-3240
TO PULL A BUILDING PERMIT.**



THIS IS NOT A PERMIT

Non-Residential Land Use Permit Application

Genoa Charter Township • 2911 Dorr Rd. • Brighton, MI 48116
 Phone (810) 227-5225 • Fax (810) 227-3420 • www.genoa.org

APPLICATION NO. _____

1. PROJECT INFORMATION

Name of Business:	Site Address:	Parcel No. 4711-____-____-____	Zoning:
Name of retail center/business park (if applicable)			

2. CONTACT INFORMATION

Property Owner Name:	Phone No.:	E-mail:	
Property Owner Address:	City:	State:	Zip:
Contractor Name:	Phone No.:	Email:	
Contractor Address:	City:	State:	Zip:
Applicant Name:	Phone No.:	Email:	
Applicant Address:	City:	State:	Zip:
Tenant Name:	Phone No.:	Email:	
Tenant Address:	City:	State:	Zip:

3. TYPE OF IMPROVEMENT: Commercial Industrial

New Tenant/Business Interior Work Exterior Work New Building Addition to Existing Building
 Grading/Site Work Cell Tower Work Fence Dumpster Detached Building/Structure
 Other, explain: _____

Describe in detail proposed use of the building. If use of existing building is being changed, describe prior use of building. If plans have change since site plan approval, please include an explanation of those changes.

Will the project or facility store or use hazardous substances, oil, salt, pesticides or fertilizers? Yes No If yes, please explain: _____

5. CHARACTERISTICS OF IMPROVEMENT

Total Project Cost	\$ _____					
Area	Unit/Lease Area Square Footage:			New Building/Addition Square Footage:		
Frame	<input type="checkbox"/> Masonry, Wall	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Structural Steel	<input type="checkbox"/> Reinforced Concrete		
Exterior	<input type="checkbox"/> Brick	<input type="checkbox"/> Stone	<input type="checkbox"/> Concrete	<input type="checkbox"/> Wood	<input type="checkbox"/> Metal	<input type="checkbox"/> EFIS
Foundation	<input type="checkbox"/> Basement		<input type="checkbox"/> Crawl		<input type="checkbox"/> Slab	
Basement	<input type="checkbox"/> Walkout		<input type="checkbox"/> Finished		Finished Sq. Ft.:	
Heating Source	<input type="checkbox"/> Space Heater	<input type="checkbox"/> Forced Air	<input type="checkbox"/> HVAC	<input type="checkbox"/> Other: _____	Fire Suppression	<input type="checkbox"/> Yes <input type="checkbox"/> No

7. APPLICANT CERTIFICATION

I hereby certify that all information attached to this application is true and accurate to the best of my knowledge. I certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent. The owner and applicant agree to conform to all applicable ordinances of Genoa Township. Any modification to location, size or dimensions must be approved by Genoa Township. A Land Use Permit is valid for a period of 12 months from the date of issue. In signing of this application, I am permitting an official representative of Genoa Charter Township to do on-site inspections. I acknowledge that private covenants and restrictions are potentially enforceable by private parties.

Applicant is: Owner Contractor Lessee/Renter Architect/Engineer Other:

Signature of Applicant:	Printed Applicant name:	Date:
-------------------------	-------------------------	-------